The Resume

ere's your h n e to shine ke this opportunity to list nd expl in II of the gre t things you h ve done here t y hore igh hool rospe tive olleges nd employers re interested to le rn how you spend your time outside of I ss

emem er these tips

- t's never too e rly to st rt your resume onsider your resume work in progress throughout high s hool
- ke your resume work for you se your own words to t lk spe ifi lly out wh t you've done in e h tivity o two resumes re going to e ex tly the s me
- oot your own horn ow is not the time to e shful se tion words when des ri ing tivities su h s supervise oordin te f ilit te ompete re ruit ...
- on't e fr id to step outside of your omfort zone not only to enh n e your resume ut Iso to enri h your over II high s hool experien e
- eview your resume periodi Ily to ssess strengths nd g ps in tivities le dership ommunity servi e et
- he length of your resume will v ry sed on involvement
- e proud of wh t you h ve omplished we re

he tt hed s mple resume w s re ted to provide students with fr mework for developing their own resumes tudents re wel ome to use the tt hed s mple resume s guide or simply hoose their own form t

Good Luck!

The Bay Shore High School Guidance Department

Your Name Here

1 Main Street Bay Shore, New York 11706 youremailaddress@yahoo.com 631-555-1234

Objective:

To attain acceptance to a four year college or university in pursuit of a bachelor degree in political science

Education:

I will graduate from Bay Shore High School in June 2012 and I am presently a candidate for the International Baccalaureate Diploma. I will also be awarded an Advanced Regents Diploma with Honors. your ouns lor for iplom typ

Athletics:

•	Varsity Lacrosse	Grade 9-12
	 Elected Captain 	Grade 12
	 Selected All-County 	Grade 12
	 Selected All-League 	Grade 11
•	Varsity Soccer	Grade 11-12
	 Elected Co-captain 	Grade 12
	 League Champions 	Grade 12
•	Junior Varsity Soccer	Grade 9-10
•	Varsity Winter Track	Grade 9-12
	 All-League 800 meters 	Grade 11

Community Service:

! Bay Shore Religious Organization Grade 9-12

Assisted Teacher at Sunday school and was the pianist as a Band Member at Sunday services. I also assisted in the Toddler Room and volunteered with the Soup Kitchen on Saturdays.

! Candy Striper at Good Samaritan Hospital Grade 11-12

o Distributed meals to patients and helped transport patients that needed medical testing.

! Bay Shore Chamber of Commerce Grade 11

o Helped organized weekly summer concerts in the park and decorated holiday wreaths to hang on Main Street.

! Book Buddies at the Bay Shore Library Grade 9-10

o Mentored elementary school child throughout the summer.

! Empire State Games Grade 9

o Distributed water to Athletes.

! Atria – Senior Citizen Assisted Living Home Grade 9

Summer nrichment rograms

ndoverat hillips xeter cademy

rade

Studied Egyptology and earned a grade of 99%

Participated in field trips to local colleges

otary Youth eaders ssociation Y

rade

Attended a weekend leadership retreat

rookhaven ational aboratory pprenticeship

rogram rade

Five-week program exploring the sciences in research laboratories,

through field trips and lectures

mployment

istory Tutor

rade

dult and hildren with earning and evelopmental isabilities no

rade

Served as an aide to work with people with developmental

disabilities

ire sland erries

rade

Collected tickets, ferry maintenance

ifeguard

rade

c onald's

rade

Cashier

hild are

rade

* *

Extra-Curricular Activities

Student Council
Senior Class President

Grades 9-12 Grade 12 Participate in the following school-sponsored activities including: Stuff-a-Bus, Thanksgiving Food Drive, Homecoming Parade and Dance, Brunch for a Cure, and the Bay Shore Annual Community Summit.

Creative Writing Club

Grades 9-12

Contributing writer to our literary magazine, *The Writers' Block*

Model UN Club Grades 9-12

Peer Support Club

Grades 10-12

Trained by social worker to aid in peer mediation as well as assisted in the following programs including: Christmas Magic, Thanksgiving Food Drive, Cultural Exchange Program, Freshmen Transition Day, and Awareness Weekend, a two day event where students participate in a series of group activities designed to build self esteem, trust in others, and a sense of community.

Athletes Helping Athletes

Grades 11-12

Trained to deliver a drug, alcohol, and tobacco prevention program to fifth graders.

Future Business Leaders of America (FBLA)

Grades 11-12

President

Grade 12

Service Honor Society

Grades 11-12

Acknowledged for volunteering at the following school and community events including: Annual Blood Drive, Bay Shore Arts Festival, usher at school performances, Habitat for Humanity, and mentoring.

Ethnic Pen Committee

Grades 11-12

Help to organize annual young writers conference that highlights diversity. Guest Authors present their published works in both large group and workshop format.

Music

Marching Band

Grades 10-12

Played saxophone, Participated in Columbus Day Parade, St. Patrick's Day Parade, Newsday's Marching Band Festival.

Wind Ensemble

Grades 10-12

First Chair, saxophone, performed at Bay Shore Arts Festival

Concert Band Grade 9

Jazz Band Grades 10-12

Drama

Dirty Rotten Scoundrels Grade 12

Les Miserables Grade 11

Beauty and the Beast Grade 10

Belle, Lead Actress

Awards and Honors:

Principal's List	Grade 9-12
Service Honor Society	Grade 9-12
National Merit Semi-Finalist	Grade 12
AP Scholar	Grade 12
Tri-M Music Honor Society	Grade 12
National Honor Society	Grade 11-12
All State NYSSMA	Grade 11
National Latin Exam, Magna Cum Laude	Grade 11
NYS Scholar Athlete	Grade 11
Ethnic Pen Writers Conference 1st place	Grade 10
Essay Winner	
Breakfast of Champions in English	Grade 10

Il h ings r option I n ition to ths t goris you oul p rson liz your r sum y ing h ings th t r sp ifi to your int r sts su h s tr v I ho i s sp i I skills ooks r I ngu g s spok n r f r n s t

^{*} h st risks s p r ting s tions illustr t s th iff r nt form ts you n us to t ilor your r sum to your own p rson | styl